

HOW TO: REPORTING

Share your success and enter your recipient for further awards!

In order for your club's participation in the Live Your Dream Awards to be recognized and for your club recipient to be eligible for further awards, your club must report its participation to your region.

Your club recipient could be eligible for additional awards totaling US \$15,000! Regions give anywhere from one \$5,000 award to ten awards totaling \$32,000 (one \$5,000 award and nine \$3,000 awards). The number and amount of awards given by the region is dependent upon the number of clubs that participate in the Live Your Dream Awards program each year. This is an added incentive for clubs to participate. It not only increases the chance that their club recipient will be awarded at the region-level, but more importantly, the Live Your Dream Awards will impact more women. The federation gives three USD\$10,000 finalist awards each year.

Although it would be wonderful for your club's finalist to go on for additional awards, please realize that this is not a competition between clubs or regions. The entire organization should be proud of the women who are selected each year as the region and federation finalists.

Be sure to adhere to deadlines!

For clubs with district judging*, club winners must be forwarded to the Soroptimist Live Your Dream Awards chair **BEFORE FEBRUARY 1**.

Clubs with region-only judging* must forward their club winner to the region Live Your Dream Awards chair **BEFORE FEBRUARY 15**.

*Unsure of whether or not your region has districts? [Contact your region chair](#).

Submit your entry

For your applicant to be included in district or region judging, your submission **must** include a completed [Club Transmittal Form](#). Your applicant's full name, contact information, and original or copy of their application must be included.

A list of region Live Your Dream Awards chairs can be found in the [Leadership Directory](#), which can be accessed from the SIA website at any time. If you are uncertain where to send your club transmittal form, contact your region chair.

Notification of additional awards

District- and region-level Live Your Dream Awards chairs will notify clubs if their winners have been selected to receive additional awards at that level. Clubs can expect to receive notification between March and April. Most regions present region-level Live Your Dream Awards recipients with their award checks during the region conference. Please check with your region chair for details.

Federation-level judging takes place in May of each year, and the federation finalists will be notified between May and June by the federation president.