



SOROPTIMIST®
Investing in Dreams

Soroptimist Club Grant Application Worksheet

Use this worksheet to gather your responses before applying online. **Mailed, emailed, or faxed copies of this PDF will not be accepted.** All reports must be [submitted via the online application](#). If you need assistance with the online application, please contact SIA staff at program@soroptimist.org, call (215) 893-9000 ext. 156 or 113, or contact your region leadership.

Soroptimist Club Grants for Education and Empowerment

Application

The Soroptimist Club Grants for Education and Economic Empowerment are grants to support the local work of Soroptimist clubs to achieve our 2021-2031 Big Goal to invest in the dreams of half a million women and girls.

Program Goal:

To improve the lives of women and girls in local Soroptimist communities through education and training resulting in economic empowerment.

General Information:

Submission:

- Applications are due via online submission to SIA headquarters by April 1. *PDF or mailed submissions will not be accepted.*
- Only Soroptimist clubs may apply for these grants. A club member should complete the proposal.
- Clubs are only eligible for one grant per year.
- The contact person named should be the club member most involved with and knowledgeable about the project. The contact person should be prepared to follow through with the project during the period grant funds will be used.
- The club president must also agree to the proposal and, with the club treasurer, be responsible for overseeing the project budget for the duration of the grant period.
- Partnerships with other Soroptimist clubs, non-profit agencies, service clubs, and government agencies are encouraged. However, Soroptimist club members should be primarily responsible for planning, managing, and delivering the project.
- Projects that have received previous Soroptimist Club Grants are eligible for one additional grant (two grants in total). To be considered for additional funding, the club will need to demonstrate an increasing level of commitment by the club and the community. Projects will also be considered for one additional grant if they have added something new to the existing project.

Clubs should report their budget request in \$USD. Grants with budgets submitted in another currency may be rejected. To calculate your budget in \$USD, [please use this calculator](#).

**Review the
instructions before
beginning your report.**

Selection and Notification:

- Region program chairs score each proposal and recommend grant amounts. Proposals are scored on the extent to which they meet the program requirements.
- Funding is limited and competitive.
- All decisions are final.
- Clubs will be notified by June 30th if their project has been chosen for funding.
- *It is possible that you will receive a request to update your application. Please follow the instructions and complete any changes to your application by the deadline provided.*

Once your application is submitted, you will be taken to a confirmation page, and you will receive a confirmation email with an attached PDF copy of your application. If you do not receive this, please email program@soroptimist.org to confirm submission.

Grant Eligibility Requirements:

The funds should be used to support a project during the following club year.

Grant funds may be used for the following:

- Operational costs
- Equipment and supplies
- Educational materials

Funds may not be used for the following:

- Donation to another organization or individual (including scholarships)
- Fundraising projects
- Consulting services
- Stipends or expenses for Soroptimist or other volunteers
- Deficit financing
- Speaker fees

Funding requests for the Dream Programs should follow these guidelines:

- **Live Your Dream Awards** – grants cannot be used to fund the financial award. Proposals will be considered for club efforts to expand the award's impact on recipients or help attract additional applicants and recipients. This could include efforts to support additional education or training, mentoring, job assistance, etc. This could also include efforts to recruit applicants and expand partnerships to reach more women. *Live Your Dream Awards* projects must report their award efforts using the [Club Reporting Form](#).
- **Dream It, Be It: Career Support for Girls** – funds can be used to begin a *Dream It, Be It* project or to add a new dimension to an existing project, including recruitment efforts and partnership expansion to reach more girls. *Dream It, Be It* projects must use the *Dream It, Be It* curriculum, as well as the *Dream It, Be It* [Online Reporting Form](#). Evaluation results are to be submitted to SIA.

Funding will be given to projects supporting our 2021-2031 Big Goal of investing in the dreams of half a million women and girls through access to education leading to economic empowerment.

Review the eligibility checklist to ensure that your project is eligible.

Projects are eligible if they:

EITHER

Support the Dream Programs
(*Live Your Dream Awards* or
Dream It, Be It)

or

Support Big Goal Accelerator
Projects

(support access to education with
the goal of economic empowerment
and focus on our target population of
women and girls who face obstacles
such as poverty, violence, or teen
pregnancy)

AND

Are a fully-managed Soroptimist project

(partnerships are permitted, but must be delivered primarily as a Soroptimist project)

Contact Us

For more information and helpful tips on creating a strong application, [read the Soroptimist Club Grant Tips for Applying](#).

For any other questions about the Soroptimist Club Grants, contact us at program@soroptimist.org or call (215) 893-9000 ext. 156.

Save

Let's get started!

Instructions Eligibility Contact Info Project Details
Budget Confirmation/Submit

English (US) ▾

Eligibility

Are you a Soroptimist club? *

Yes
 No

Back Save Next

If you select "No," the following message will appear.

Eligibility

Are you a Soroptimist club? *

Yes
 No

**This grant is for Soroptimist clubs only.
You are not eligible to apply.**

You must be reporting for a Soroptimist club – “Yes” must be selected to continue.

Contact Information

Project Contact *

First Name

Last Name

Contact Email Address *

example@example.com

Soroptimist Region *

Club Name - Soroptimist International of: *

SIAHQ

I do not see my club listed.

After you select your region, please select your club from the dropdown menu that appears.

If you cannot find your club name, please select “I do not see my club listed.” By checking the box.

Enter your club name and club number. If you do not know your club number, please leave it blank.



I do not see my club listed.

Club Name - Soroptimist International of... *

Club Number

REMINDER: If you need to take a break from your application, click on the "How to Save Your Form" at the bottom of the page to review the instructions.

How to Save Your Form



Back

Save

Next

Instructions:

How to Save Your Form



To save and return to this reporting form at a later time, click **"Save."**

You will be prompted to create an account on the online platform, JotForm.

Creating an account is not necessary! Instead, click "Save" then click the text at the bottom of that box in blue which reads "Skip Create an Account."

Please type your email and a link will be sent to you with all of your information saved or you can copy the link and save it somewhere to access it later.

Back

Save

Next

Instructions Eligibility Contact Info Project Details
Budget Confirmation/Submit

English (US) ▾

Project Details

Is your project new or continuing: *

New

Continuing

If you select “Continuing,” a reminder will appear:

Is your project new or continuing: *

New

Continuing

Please note, if this is a continuing project AND this project has already received a Soroptimist Club Grant:

Projects that have received previous Soroptimist Club Grants are eligible for one additional grant (two grants in total). To be considered for additional funding, the club will need to demonstrate an increasing level of commitment by the club and the community. Projects will also be considered for one additional grant if they have added something new to the existing project.

Has this project received a previous grant?

- Yes
- No

How much was the previous grant awarded (\$USD)?

Please Select ▾

During which club year did this project receive a previous grant?

Please Select ▾

How many women and/or girls benefitted from your project?

e.g., 23

If you select “Yes, please answer the following questions:

Continue with the next question:

Project Name *

Please include the following in the project summary below:

- Describe your project.
- How will it increase the number of women and/or girls who are able to access education?
- What role will club members have in the project? Be sure to clearly explain what club members will be doing as part of the grant project.

Project Summary *

Please be clear and concise about the details of your project. 0/1000

Who is your target population? *

- Women
- Girls
- Women and girls

Approximately how many women and/or girls do you estimate your project will serve? (include only direct beneficiaries from the project) *

What obstacles does your target population face? (select all that apply): *

- Poverty
- Violence (including trafficking, intimate partner violence/dating violence, and other violence)
- Racism
- Teen pregnancy
- Being a foster care youth
- Single parenting
- Substance use disorder
- Unemployment
- Homelessness
- Illness/disability
- Language and/or cultural barriers
- Criminal record
- Environmental problems
- Government/civil unrest
- Other (please describe):

How did you determine there was a need in your community for this project? *

Type here...

Other (please describe):

Please type another option here

Project Delivery

Are you engaging any partners to help deliver the project? *

- Yes
 No

If you select “Yes” the following question will appear:

Are you engaging any partners to help deliver the project? *

- Yes
 No

Please explain your partnership, including how the project will stay primarily managed by the club. *

Type here...

Project Evaluation

Which objective will your project meet? "Increase the number of..." *

- women who receive a Live Your Dream Award
- girls who participate in Dream It, Be It
- women/girls served through access to education with a Big Goal Accelerator Project (by removing obstacles/barriers, providing classes, and/or providing scholarships/awards)
- women/girls served through access to education with a Big Goal Accelerator Project by providing classes (job or skills training, financial aid application training, career mentorship)
- women/girls served through access to education with a Big Goal Accelerator Project by providing scholarships/awards (for college, technical/vocational programs, or unrestricted funding)

If you select "...women/girls served through access to education with a Big Goal Accelerator Project..." the following question will appear:

How will you measure if your project was successful in increasing access to education and economic empowerment for women and girls facing obstacles? (select all that apply): *

- Survey/questionnaire
- Qualitative interviews with participants
- Other (please explain)

Other (please explain)

Please type another option here

If you select “girls who participate in Dream It, Be It,” the following question will appear:

Which sessions of the Dream It, Be It curriculum will your project use? (Check all that apply.): *

- We used all seven sessions
 - Session One
 - Session Two
 - Session Three
 - Session Four
 - Session Five
 - Session Six
 - Session Seven
-

Continue with the next question:

Describe your plans to carry out your evaluation: *

Type here...

Budget

Grants will be awarded in increments of \$500 USD, ranging from \$500 USD to \$3,000 USD .

What amount are you requesting? *

- \$500
- \$1,000
- \$1,500
- \$2,000
- \$2,500
- \$3,000

How much funding will the club be contributing? (in \$USD) *

Are any outside organizations contributing funding? *

- Yes
- No

If you select "Yes" the following question will appear:

Are any outside organizations contributing funding? *

- Yes
- No

How much will other organizations be contributing to the project? *

0/100

Will this project be possible if your club receives only partial grant funding or no Soroptimist Club Grant funding? *

- Yes
- No

Budget Table

List the items to be funded by the grant in the table below.

This should equal your total grant request and be listed in \$USD.

Grant funds *may be used* for operational costs, equipment and supplies, and educational materials.

Funds *may not be used* for donations to another organization or individual, fundraising projects, consulting services, deficit financing, speaker fees, or stipends or expenses for Soroptimist or other volunteers.

To calculate your budget in \$USD, [please use this calculator](#).

Please provide all costs in \$USD. Applications submitted in a different currency may be rejected. *

	Description of Item	Number of Item	Cost per Item	Total Cost of Item
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Total funds requested (this is auto-calculated to help you ensure the total cost of all your items in the table below matches the total amount you are requesting).

Confirmation

Club President Name *

First Name

Last Name


Club President Email Address *

example@example.com

By signing and typing my name below I agree to the following:

- I have accurately represented this club project and our need for funding to the best of my ability.
- My club president is aware of this project and supports this grant request.

Signature of Project Contact (you) *

Sign Here 

Clear

When you complete the online application, click in the signature box and drag your mouse across the screen to digitally provide your signature.

Your Typed Name *

Date *

Date

Please review the instructions and click "Review Answers."

Save or Review/Submit

TO SUBMIT:

If you are ready to SUBMIT your application, please click "**REVIEW ANSWERS**" below.

Please review your application. When you have finished, you will find the "**SUBMIT**" button at the bottom right of the page.

TO SAVE:

If you are not ready to submit, and would prefer to save and return to this application at a later time, click "[Save](#)."

You will be prompted to create an account on the online platform which hosts this application: JotForm.

Creating an account is not necessary! Instead, click "[Save](#)" then click the text at the bottom of that box in blue which reads "Skip Create an Account."

Please type your email and a link will be sent to you with all of your information saved or you can copy the link and save it somewhere to access it later.



Please review your report. If you are satisfied with your responses, click "Submit" at the bottom of the page.

