

# Soroptimist Club Grant Application Worksheet

Use this worksheet to gather your responses before applying online. **Mailed, emailed, or faxed copies of this PDF will not be accepted.** All reports must be [submitted via the online application](#). If you need assistance with the online application, please contact SIA staff at [program@soroptimist.org](mailto:program@soroptimist.org), call (215) 893-9000, or [contact your region leadership](#).

## Soroptimist Club Grants for Education and Empowerment

The Soroptimist Club Grants for Education and Economic Empowerment are grants to support the local work of Soroptimist clubs to achieve our 2021-2031 Big Goal to invest in the dreams of half a million women and girls.

### Program Goal:

To improve the lives of women and girls in local Soroptimist communities through education and training resulting in economic empowerment.

### General Information:

#### Submission:

- Applications are due via online submission to SIA headquarters by March 1st each year. PDF or mailed submissions will not be accepted.
- Only Soroptimist clubs may apply for these grants. A club member should complete the proposal.
- Clubs are only eligible for one grant per year.
- The contact person named should be the club member most involved with and knowledgeable about the project. The contact person should be prepared to follow through with the project during the period grant funds will be used.
- The club president must also agree to the proposal and, with the club treasurer, be responsible for overseeing the project budget for the duration of the grant period.
- Partnerships with other Soroptimist clubs, non-profit agencies, service clubs, and government agencies are encouraged. However, Soroptimist club members should be primarily responsible for planning, managing, and delivering the project.
- Projects that have received previous Soroptimist Club Grants are eligible for one additional grant (two grants in total). To be considered for additional funding, the club will need to demonstrate an increasing level of commitment by the club and the community. Projects will also be considered for one additional grant if they have added something new to the existing project.

Clubs should report their budget request in \$US. Grants with budgets submitted in another currency may be rejected. To calculate your budget in \$US, [please use this calculator](#).

**Review the instructions before beginning your report.**

### Selection and Notification:

- Region program chairs score each proposal and recommend grant amounts. Proposals are scored on the extent to which they meet the program requirements.
- Funding is limited and competitive.
- All decisions are final.
- Clubs will be notified by June 30th if their project has been chosen for funding.

Once your application is submitted, you will be taken to a confirmation page. If you are not taken to a confirmation page, please email [program@soroptimist.org](mailto:program@soroptimist.org) to confirm submission.

**Review the eligibility check list to ensure that your project is eligible.**

### Grant Eligibility Requirements:

The funds should be used to support a project during the following club year.

Grant funds may be used for the following:

- Operational costs
- Equipment and supplies
- Educational materials

Funds may not be used for the following:

- Donation to another organization or individual (including scholarships)
- Fundraising projects
- Consulting services
- Stipends or expenses for Soroptimist or other volunteers
- Deficit financing
- Speaker fees

Funding requests for the Dream Programs should follow these guidelines:

- ***Live Your Dream Award*** – grants cannot be used to fund the financial award. Proposals will be considered for club efforts to expand the award's impact on recipients or help attract additional applicants and recipients. This could include efforts to support additional education or training, mentoring, job assistance, etc. This could also include efforts to recruit applicants and expand partnerships to reach more women. *Live Your Dream Award* projects must report their award efforts using the [Club Reporting Form](#).
- ***Dream It, Be It: Career Support for Girls*** – funds can be used to begin a *Dream It, Be It* project or to add a new dimension to an existing project, including recruitment efforts and partnership expansion to reach more girls. *Dream It, Be It* projects must use the *Dream It, Be It* curriculum as well as the *Dream It, Be It* [Online Evaluation Form](#). Evaluation results are to be submitted to SIA.

Funding will be given to projects supporting our 2021-2031 Big Goal of investing in the dreams of half a million women and girls through access to education leading to economic empowerment.

**Projects are eligible if they:**

**EITHER**

Support the Dream Programs  
(*Live Your Dream Awards* or  
*Dream It, Be It*)

or

Support Big Goal Accelerator  
Projects (support access to  
education with the goal of economic  
empowerment and focus on our  
target population of women and girls  
who face obstacles such as poverty,  
violence, or teen pregnancy)

**AND**

Are a fully-managed Soroptimist project (partnerships are permitted, but must be delivered primarily as a Soroptimist project)

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Save

Next

Instructions

Contact Us

Eligibility

Contact Info

Project Details

Budget

Submit

 English (US) ▾

## Contact Us

Information

For more information and helpful tips on creating a strong application, [read the Soroptimist Club Grant Tips for Applying](#).

Clubs seeking funds for disaster relief projects focused on women and girls should email [program@soroptimist.org](mailto:program@soroptimist.org) for information on how to apply.

For any other questions about the Soroptimist Club Grants, contact us at [program@soroptimist.org](mailto:program@soroptimist.org) or call (215) 893-9000.

Back

Save

Next

Instructions

Contact Us

Eligibility

Contact Info

Project Details

Budget

Submit

English (US)

## Eligibility

Are you a Soroptimist club? \*

☐ Yes

☐ No

Back

Save

Next

If you select "No," the following message will appear.

## Eligibility

Are you a Soroptimist club? \*

☐ Yes

☒ No

**This grant is for Soroptimist clubs only.  
You are not eligible to apply.**

You must be reporting for a Soroptimist club – "Yes" must be selected to continue.

## Contact Information

Project Contact \*

First Name

Last Name

Contact Email Address \*

example@example.com

Soroptimist Region \*

Club Name - Soroptimist International of... \*

Club Number \*

Verify your club number via the table below (English only)

Search your Club Name to verify your Club Number

Region Name ^	Club Name ^	Club Number ^
America del Sur	Caracas Venezuela	130165
America del Sur	Miranda Venezuela	130167
America del Sur	Ibarra Ecuador	130169
America del Sur	El Hatillo	130172
America del Sur	Bucaramanga Colombia	130175
America del Sur	Cochabamba	130242
America del Sur	Oruro	130243
America del Sur	Lima	130252
America del Sur	Paso De Los Libres	130311
America del Sur	Buenos Aires	130312

Showing 1 to 10 of 1141 entries



**Enter your club name here if you need to look up your club number. If you already know your club number, skip this part and click next!**

**REMINDER: If you need to take a break from your application, click on the "How to Save Your Form" at the bottom of the page to review the instructions**

How to Save Your Form



Back

Save

Next

**Instructions:**

How to Save Your Form



To save and return to this reporting form at a later time, click **"Save."**

You will be prompted to create an account on the online platform, JotForm.

**Creating an account is not necessary! Instead, click "Save" then click the text at the bottom of that box in blue which reads "Skip Create an Account."**

Please type your email and a link will be sent to you with all of your information saved or you can copy the link and save it somewhere to access it later.

Back

Save

Next

Instructions

Contact Us

Eligibility

Contact Info

Project Details

Budget

Submit

 English (US) ▼

## Project Details

Is your project new or continuing: \*

- ☐ New
- ☐ Continuing

**If you select "Continuing," a reminder will appear:**

Is your project new or continuing: \*

- ☐ New
- ☒ Continuing

**Please note, if this is a continuing project AND this project has already received a Soroptimist Club Grant:**

Projects that have received previous Soroptimist Club Grants are eligible for one additional grant (two grants in total). To be considered for additional funding, the club will need to demonstrate an increasing level of commitment by the club and the community. Projects will also be considered for one additional grant if they have added something new to the existing project.



**Continue with the next question:**

Project Name \*

**Answer the following questions in the project summary below:**

- Describe your project.
- How will it increase the number of women and/or girls who are able to access education?
- What role will club members have in the project? Be sure to clearly explain what club members will be doing as part of the grant project.

Project Summary \*

Type here...

0/800

Who is your target population? \*

- ☐ Women
- ☐ Girls
- ☐ Women and girls

Approximately how many women and/or girls do you estimate your project will serve? (include only direct beneficiaries from the project) \*

What obstacles does your target population face? (select all that apply): \*

- ☐ Poverty
- ☐ Violence (including trafficking, intimate partner violence/dating violence, and other violence)
- ☐ Racism
- ☐ Teen pregnancy
- ☐ Being a foster care youth
- ☐ Single parenting
- ☐ Substance use disorder
- ☐ Unemployment
- ☐ Homelessness
- ☐ Illness/disability
- ☐ Language and/or cultural barriers
- ☐ Criminal record
- ☐ Environmental problems
- ☐ Government/civil unrest
- ☐ Other (please describe):

How did you determine there was a need in your community for this project? \*

Type here...

0/1000

☒ Other (please describe):

Please type another option here

## Project Delivery

Are you engaging any partners to help deliver the project? \*

☐ Yes

☐ No

**If you select "Yes" the following question will appear:**

Are you engaging any partners to help deliver the project? \*

☒ Yes

☐ No

Please explain your partnership, including how the project will stay primarily managed by the club. \*

Type here...

0/250

### Project Evaluation

Which objective will your project meet? "Increase the number of..." \*

- ☐ women who receive a Live Your Dream Award
- ☐ girls who participate in Dream It, Be It
- ☐ women/girls served through access to education with a Big Goal Accelerator Project (by removing obstacles/barriers, providing classes, and/or providing scholarships/awards)
- ☐ women/girls served through access to education with a Big Goal Accelerator Project by providing classes (job or skills training, financial aid application training, career mentorship)
- ☐ women/girls served through access to education with a Big Goal Accelerator Project by providing scholarships/awards (for college, technical/vocational programs, or unrestricted funding)

**If you select "...women/girls served through access to education with a Big Goal Accelerator Project..." the following question will appear:**

How will you measure if your project was successful in increasing access to education and economic empowerment for women and girls facing obstacles? (select all that apply): \*

- ☐ Survey/questionnaire
- ☐ Qualitative interviews with participants
- ☐ Other (please explain)

☒ Other (please explain)

Please type another option here

**If you select "girls who participate in Dream It, Be It," the following question will appear:**

Which sessions of the Dream It, Be It curriculum will your project use? (Check all that apply.): \*

- ☐ We used all seven sessions
  - ☐ Session One
  - ☐ Session Two
  - ☐ Session Three
  - ☐ Session Four
  - ☐ Session Five
  - ☐ Session Six
  - ☐ Session Seven
- 

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**Continue with the next question:**

Describe your plans to carry out your evaluation: \*

Type here...

0/100

Instructions

Contact Us

Eligibility

Contact Info

Project Details

Budget

Submit

English (US)

## Budget

Grants will be awarded in increments of USD \$500, ranging from USD \$500 to USD \$3,000.

What amount are you requesting? \*

☐ \$500

☐ \$1,000

☐ \$1,500

☐ \$2,000

☐ \$2,500

☐ \$3,000

How much funding will the club be contributing? (in \$USD) \*

Are any outside organizations contributing funding? \*

☐ Yes

☐ No

**If you select "Yes" the following question will appear:**

Are any outside organizations contributing funding? \*

- ☒ Yes
- ☐ No

How much will other organizations be contributing to the project? \*

Type here...

0/100

Will this project be possible if your club receives only partial grant funding or no Soroptimist Club Grant funding? \*

- ☐ Yes  
☐ No

Budget Table

List the items to be funded by the grant in the table below.

Grant funds *may be used* for operational costs, equipment and supplies, and educational materials.

Funds *may not be used* for donations to another organization or individual, fundraising projects, consulting services, deficit financing, speaker fees, or stipends or expenses for Soroptimist or other volunteers.

To calculate your budget in \$US, [please use this calculator](#).

Total funds requested (this is auto-calculated to help you ensure the total cost of all your items in the table below matches the total amount you are requesting).

Please provide all costs in \$USD. Applications submitted in a different currency may be rejected. \*

	Description of Item	Number of Item	Cost per Item	Total Cost of Item
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Confirmation

Club President Name \*

First Name

Last Name


Club President Email Address \*

example@example.com

**By signing and typing my name below I agree to the following:**

- I have accurately represented this club project and our need for funding to the best of my ability.
- My club president is aware of this project and supports this grant request.

Signature of Project Contact (you) \*

Sign Here 

When you complete the online application, click in the signature box and drag your mouse across the screen to digitally provide your signature.

Your Typed Name \*

Date \*

Date



Please review the instructions and click "Review Answers."

## Save or Review/Submit

### TO SUBMIT:

If you are ready to SUBMIT your report, please click "**REVIEW ANSWERS**" below.

Please review your report. When you have finished, you will find the "**SUBMIT**" button at the bottom right of the page.

### TO SAVE:

If you are not ready to submit, and would prefer to save and return to this reporting form at a later time, click "[Save](#)."

You will be prompted to create an account on the online platform which hosts the Live Your Dream Award Club Reporting, JotForm.

Creating an account is not necessary! Instead, click "[Save](#)" then click the text at the bottom of that box in blue which reads "Skip Create an Account."

Please type your email and a link will be sent to you with all of your information saved or you can copy the link and save it somewhere to access it later.

Back

Review  
Answers

Save

Please review your report. If you are satisfied with your responses, click "Submit" at the bottom of the page.

Back to Form

Print

Submit