SIA's Club Chartering Process Overview

Before Charter: STRATEGIZE!
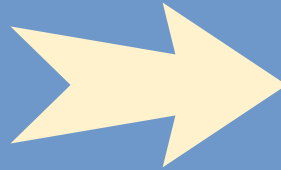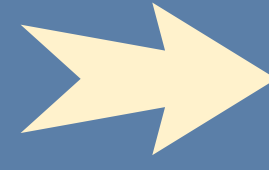
Region Leaders → **Charter Team**

1. Identify charter team
2. Choose a club model
3. Determine geographical focus
4. Set a timeline & budget
5. Contact SIA: membership@soroptimist.org

KEY ACTIONS & DECISIONS:

List names of members and region leaders who could be part of the charter team, and contact them to get a commitment to join team.

Will this be a traditional club or an online club? Why?

Where will the club be located? Does your charter team include members connected to this area? If no, add to your charter team!

How much time and funding do you need to be successful? Does the region and charter team have funds available to support this effort?

Email membership@soroptimist.org to share your plans

Charter Process: IMPLEMENT!
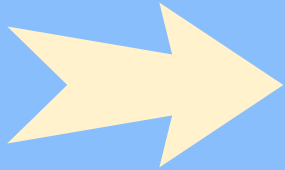
Charter Team → **Charter Members**

1. Community outreach & recruitment
2. Informational meetings
3. Club logistics
4. Charter application
5. Celebration

KEY ACTIONS & DECISIONS:

Who will lead this effort, and who has connections to potential members in the area of focus?

Where can info meetings be held, and who will plan them?

Who has financial and organizational skills, and can guide the club to establish bylaws and a budget? If no one, add to your charter team!

Find Form B and review the requirements to charter on www.soroptimist.org

How can the region welcome and celebrate the new club?

After Charter: MENTOR!

Charter Members → **New Club**

Charter team or a mentoring committee will continue to engage with the new club throughout their first year.

KEY ACTIONS & DECISIONS:

Make sure club officers access club admin resources on SIA webpage.

Provide advice and best practices about fundraising locally.

Advise the club in preparation to participate in SIA's Dream Programs, reminding them of USD$1,000 that SIA provides for their first LYDA recipient.

Assist the club in planning for regional and federation meetings.

At the end of their first club year, support the club in electing new leaders and paying dues for the new year.