

## SOROPTIMIST INTERNATIONAL OF THE AMERICAS

# 2023-2024 Club Calendar

## September 2023

- 1 Late fee of \$150 for any clubs that have not paid 2023-2024 dues
- 1-30 Online applications open for clubs invited to submit for the 2022-2023 Best in Federation Club Awards (formerly, Soroptimist Celebrating Success Awards)
- 4 Headquarters office closed (Labor Day in U.S.)
- 6 Portal Training Webinar for US and Canadian Clubs, virtual
- 6 On or about this date, overdue 2023-2024 federation dues notices will be sent to clubs
- 15 Deadline for all Electoral Area Board Nominations to be received by headquarters (in regions electing this year)
- 15 Deadline for all Fundraising Council Nominations to be received by headquarters

## October 2023

- 1-31 Violet Richardson Month of Giving
- 1 Charter forfeiture if 2023-2024 dues not paid
- 3 Founders Day
- 4 Insurance Question & Answers for US Clubs with SIA insurance broker, Pacific Ag Insurance (session 1)
- 5 Insurance Question & Answers for US Clubs with SIA insurance broker, Pacific Ag Insurance (session 2)
- 25-26 SIA Board of Directors Meeting, virtual
- 25 Official notifications sent to club officers for Federation Board elections in regions electing this cycle
- 30 Electronic ballot opens for Federation board -elections; official ballot link sent to club email address

## November 2023

- 15 *Live Your Dream Awards* application deadline/portal closes for applicants in US and Canada
- 15 US Clubs/Regions: Form 990 due to IRS no later than this date (Clubs with July 1-June 30 fiscal year)
- 23-24 Headquarters office closed (Thanksgiving Holiday in U.S.)
- 28 Giving Tuesday
- Also This month, Best in Federation Club Awards (formerly, Soroptimist Celebrating Success Awards) winners announced

## December 2023

- 10 Human Rights Day: SI December 10th Appeal
- 25-26 Headquarters office closed (Christmas)

## January 2024

- 1-31 Soroptimist Stargazer Month
- 1-2 Headquarters office closed (New Year's Eve Observed, New Year's Day)
- 4 Electronic ballot closes at 11:59 pm EST for Federation Board members in regions electing this cycle
- 15 Headquarters office closed (Martin Luther King Jr.'s Day)
- TBD 48th Biennial Convention Registration Opens

## February 2024

- 1 *Live Your Dream Awards* new club funding application due to headquarters
- 1 *Live Your Dream Awards* club reports due (in regions with district judging) via online reporting form
- 15 *Live Your Dream Awards* club reports due to region via online reporting form
- 19 Headquarters office closed (President's Day in U.S.)
- 20-22 SIA Board of Directors Meeting, virtual
- 21 Official notifications sent to club officers for the SIA 2024-2025 President-elect ballot
- 23 Electronic ballot for SIA 2024-2025 President-elect opens; official ballot link sent to club email address
- Also This month, communicate to club presidents and treasurers the importance of budgeting 10% for Club Giving

## March 2024

- 1 Soroptimist Club Grants applications due
- 6 SIA Board Development Meeting, virtual
- 7 International Women's Day Eve Tea Party, virtual
- 8 International Women's Day Fundraising Campaign
- 14 48th Biennial Convention Early Registration Rate Deadline
- 15 Live Your Dream Awards region reporting due to headquarters via online reporting form
- 15 48th Biennial Convention Regular Registration Rate Begins
- 15 48th Biennial Convention Fee due to SIA Headquarters; fees not received by this date subject to a 10% late fee

## April 2024

- 18 Renew Region D&O insurance policy anytime between this date and May 18 (US Regions only)
- 22 By this date, Call to SIA Convention sent to all clubs
- 25 Electronic ballot closes at 11:59 EDT for 2024-2025 President-elect election

## May 2024

- 17 48th Biennial Convention Regular Registration Rate Deadline
- 18 48th Biennial Convention Just in Time Registration Rate Begins
- 27 Headquarters office closed (Memorial Day in U.S.)

## June 2024

- 10 On or about this date, 2024-2025 dues payment information will be sent from SIA Headquarters
- 11-12 Leadership Round Table, virtual
- 19 Headquarters office closed (Juneteenth holiday in the U.S.)
- 25-27 SIA Board of Directors Meeting, virtual
- 30 Big Goal Accelerator Project online reporting deadline
- 30 *Dream It, Be It* online club reporting deadline
- 30 Club Giving and Founders Pennies contributions due at headquarters for inclusion in 2024 recognition

## July 2024

- 1 2024-2025 Dues, Form 200 – New Officer information due at headquarters
- 4 Headquarters office closed (Independence Day holiday in U.S.)
- 21 SIA Board of Directors Orientation, Bellevue, WA, USA
- 22 SIA Board of Directors Meeting, Bellevue, WA, USA
- 23 48th Biennial Convention Just in Time Registration Rate Deadline
- 24-27 48th Biennial Convention, Bellevue, WA, USA
- 28 Soroptimist Leadership Fellows Program, Bellevue, WA, USA

## August 2024

- 1-31 Laurel Legacy Make a Will Month
- 1 *Live Your Dream Awards* online application portal opens
- 1 Late fee of \$100 for any club that has not yet paid 2024-2025 dues
- 1 Solicitation letters to clubs for nominations for Federation Board (in regions electing this upcoming cycle) and to all clubs for Fundraising Council

- 15 Soroptimist Club Grant impact reports due
- 31 By this date, clubs will be invited to submit for the 2024-2025 Best in Federation Club Awards (formerly, Soroptimist Celebrating Success Awards)
- 31 By this date, regions will be invited to submit for the 2022-2024 Best in Federation Region Awards (formerly, Shaping the Future Awards)