

How To Use This Template in Three Easy Steps

Step 1: Add your club or region name

- **Click** the text field labeled [**Club / Region Name**] and type your name.
- Keep name on **a single line**. If text wraps onto a second line, gradually reduce the font size until it fits properly.
- Avoid abbreviating your name unless absolutely necessary.
- Do not change logo colors, layout, spacing, or fonts beyond adjusting the size of your name.

Step 2: Download the Logo in the Correct Format

- **PNG** — Best for digital use: websites, social media profiles and posts, email graphics, and presentations. Download at 2× size or higher for the sharpest display on modern screens. If available, select Transparent Background for greater flexibility when placing logo on different backgrounds (depends on Canva account type).
- **PDF Print** — Best for printed materials: flyers, letterheads, and forms. Choose PDF Print (not PDF Standard) for the highest print quality. The default Canva canvas is 500 × 500 px, which is suitable for most digital uses. PDF Print exports at a higher resolution regardless of canvas size.

Step 3: For Large-Scale or Professional Printing

For banners, signage, apparel, promotional products, or any large-format printing, do not rely on Canva exports alone. Instead:

- Use the Adobe design files (AI or EPS) available **on our website**. These vector files can scale to any size without losing quality.
- Work directly with your printer. Provide them with the source files so they can set the color profiles, resolution and sizing.
- Request a proof before final production.