

A SOROPTIMIST RESOURCE FOR CLUBS & MEMBERS

Key Information for Incoming *Live Your Dream Award* Region Chairs

General Information

- The *Live Your Dream Award* is a cash award given by a club to an eligible woman whose application is then forwarded on for further judging if selected as the club's top recipient.
- The *Live Your Dream Award* region chair is a powerful advocate for the program in their region, especially for increasing the impact of the award through the distribution of more awards and increasing club engagement with the program.
- You're not alone! You'll work closely with your region Program Chair and region board to accomplish the tactics in your region strategic plan related to the *Live Your Dream Award*.

Key Duties

- Check email regularly and respond when needed.
- Use the application system and assist club chairs with using the application system, referring to SIA staff for assistance as needed.
- Read the club toolkit and region instructions thoroughly so you can advise clubs.
- Encourage new clubs to participate and all clubs to give away additional awards/provide additional support to recipients.
- Coordinate region-level judging and make sure clubs have all the information they need regarding district judging if your region has districts.
- Complete all reporting deliverables for your region.

Reporting

- Clubs will report their club-level recipients to the district by February 1st (if applicable) and the region deadline is February 15th through the [online club reporting form](#). Regions will receive a copy of all club information.
- Region chairs must report their region's information to SIAHQ by March 15th through the [online region reporting form](#).
- Answer any questions that SIAHQ may have after you submit your region information.

Important Links:

- [Club toolkit](#)
- [Live Your Dream Awards Region Chair Webpage](#) has the following resources:
 - [Region instructions](#)
 - [Position Description](#)
- Questions? Email lydawards@soroptimist.org