



SOROPTIMIST®
Investing in Dreams

Soroptimist is a global volunteer organization that provides women and girls with access to the education and training they need to achieve economic empowerment.

SOROPTIMIST INTERNATIONAL OF THE AMERICAS, INC.®

2023-2024 Governors Calendar

September 2023

- 1 Late fee of \$150 for any clubs that have not paid 2023-2024 dues
- 1-30 Online applications open for clubs invited to submit for the 2022-2023 Best in Federation Club Awards (formerly, Soroptimist Celebrating Success Awards)
- 4 Headquarters office closed (Labor Day in U.S.)
- 6 Portal Training Webinar for US and Canadian Clubs, virtual
- 6 On or about this date, overdue 2023-2024 federation dues notices will be sent to clubs
- 15 Deadline for all Electoral Area Board Nominations to be received by headquarters (in regions electing this year)
- 15 Deadline for all Fundraising Council Nominations to be received by headquarters

October 2023

- 1-31 Violet Richardson Month of Giving
- 1 Charter forfeiture if 2023-2024 dues not paid
- 3 Founders Day
- 4 Insurance Question & Answers for US Clubs with SIA insurance broker, Pacific Ag Insurance (session 1)
- 5 Insurance Question & Answers for US Clubs with SIA insurance broker, Pacific Ag Insurance (session 2)
- 25-26 SIA Board of Directors Meeting, virtual
- 25 Official notifications sent to club officers for Federation Board elections in regions electing this cycle
- 30 Electronic ballot opens for Federation board -elections; official ballot link sent to club email address
- 31 Copy of your region's year-end financial statements and current year budget due to SIA's Chief Financial Officer, KimberlyG@soroptimist.org

November 2023

- 14 Governors and Governors-elect Meeting, virtual
- 15 *Live Your Dream Awards* application deadline/portal closes for applicants in US and Canada
- 15 US Clubs/Regions: Form 990 due to IRS no later than this date (Clubs with July 1-June 30 fiscal year)
- 23-24 Headquarters office closed (Thanksgiving Holiday in U.S.)
- 28 Giving Tuesday
- Also This month, governors contact their Official Visitor to acknowledge their region conference assignment

December 2023

- 10 Human Rights Day: SI December 10th Appeal
- 22-25 Headquarters office closed (Christmas)
- 29 Headquarters office closed (New Year's)
- Also This month, Best in Federation Club Awards (formerly, Soroptimist Celebrating Success Awards) winners announced

January 2024

- 1-31 Soroptimist Stargazer Month
- 1 Headquarters office closed (New Year's Eve Observed, New Year's Day)
- 4 Electronic ballot closes at 11:59 pm EST for Federation Board members in regions electing this cycle
- 9 Webinar: Soroptimist Club Grants: Crafting a Successful Application
- 16 Any regions that will be amending bylaws must have their proposed amendments reviewed by SIA headquarters PRIOR to sending in the Call to Conference (SIA Procedure F.1.) Send proposed amendments to lisa@soroptimist.org
- 15 Headquarters office closed (Martin Luther King Jr.'s Day)
- Also This month, governors contact their Official Visitor to review expectations for region conference visit

February 2024

- 1 *Live Your Dream Awards* new club funding application due to headquarters
- 1 *Live Your Dream Awards* club reports due (in regions with district judging) via online reporting form
- 1 Send a draft of 2024 region conference agenda content with name of the person who coordinates content for your region conferences to lydia@soroptimist.org
- 15 *Live Your Dream Awards* club reports due to region via online reporting form
- 19 Headquarters office closed (President's Day in U.S.)
- 20-22 SIA Board of Directors Meeting, virtual
- 21 Official notifications sent to club officers for the SIA 2024-2025 President-elect ballot
- 23 Electronic ballot for SIA 2024-2025 President-elect opens; official ballot link sent to club email address

Also This month, communicate to club presidents and treasurers the importance of budgeting 10% for Club Giving

March 2024

- TBD 48th Biennial Convention registration opens
- 1 Soroptimist Club Grants applications due
- 6 SIA Board Development Meeting, virtual
- 7 International Women's Day Eve Tea Party, virtual
- 8 International Women's Day Fundraising Campaign
- 8 Call to Conference due to lydia@soroptimist.org
- 13 Governors and Governors-elect Meeting, virtual
- 15 48th Biennial Convention Early Registration Rate Deadline
- 15 Live Your Dream Awards region reporting due to headquarters via online reporting form
- 15 48th Biennial Convention Fee due to SIA Headquarters; fees not received by this date subject to a 10% late fee
- 16 48th Biennial Convention Regular Registration Rate Begins

April 2024

- 18 Renew Region D&O insurance policy anytime between this date and May 18 (US Regions only)
- 22 By this date, Call to SIA Convention sent to all clubs
- 25 Electronic ballot closes at 11:59 EDT for 2024-2025 President-elect election

May 2024

- 17 48th Biennial Convention Regular Registration Rate Deadline
- 18 48th Biennial Convention Just in Time Registration Rate Begins
- 18 Region D&O insurance policy renewal date (US Regions only – note, coverage will lapse unless insurance premiums are paid and annual enrollment form from SIA website submitted)
- 27 Headquarters office closed (Memorial Day in U.S.)

June 2024

- 10 On or about this date, 2024-2025 dues payment information will be sent from SIA Headquarters
- 11-12 Leadership Round Table (virtual)
- 19 Headquarters office closed (Juneteenth holiday in the U.S.)
- 25-27 SIA Board of Directors Meeting, virtual
- 30 Big Goal Accelerator Project online reporting deadline
- 30 *Dream It, Be It* online club reporting deadline

30 Club Giving and Founders Pennies contributions due at headquarters for inclusion in 2024 recognition

July 2024

- 1 2024-2025 Dues, Form 200 – New Officer information due at headquarters
- 4 Headquarters office closed (Independence Day holiday in U.S.)
- 12 48th Biennial Convention Just in Time Registration Rate Deadline
- 21 SIA Board of Directors Orientation, Bellevue, WA, USA
- 22-23 SIA Board of Directors Meeting, Bellevue, WA, USA
- 24-27 48th Biennial Convention, Bellevue, WA, USA
- 28 Soroptimist Leadership Fellows Program, Bellevue, WA, USA
- Also Ongoing: copies of contracts over \$10,000 and management liability insurance policy, required by the regions, due to SIA's Chief Financial Officer, KimberlyG@soroptimist.org

August 2024

- 1-31 Laurel Legacy Make a Will Month
- 1 *Live Your Dream Awards* online application portal opens
- 1 Late fee of \$100 for any club that has not yet paid 2024-2025 dues
- 1 Solicitation letters to clubs for nominations for Federation Board (in regions electing this upcoming cycle) and to all clubs for Fundraising Council
- 15 Soroptimist Club Grant impact reports due
- 31 Official Visitor Request Form due to headquarters
- 31 By this date, clubs will be invited to submit for the 2023-2024 Best in Federation Club Awards (formerly, Soroptimist Celebrating Success Awards)
- 31 By this date, regions will be invited to submit for the 2022-2024 Best in Federation Region Awards (formerly, Shaping the Future Awards)