



SOROPTIMIST®  
Investing in Dreams

Soroptimist is a global volunteer organization that provides women and girls with access to the education and training they need to achieve economic empowerment.

SOROPTIMIST INTERNATIONAL OF THE AMERICAS, INC.®

## 2024-2025 Governors Calendar

### September 2024

- 2 Headquarters office closed (Labor Day in U.S.)
- 10 Soroptimist UpliftHER Webinar(virtual)
- 15 Deadline for all electoral area board nominations to be received by headquarters (in regions electing this year)
- 15 Deadline for all Fundraising Council nominations to be received by headquarters
- 30 Late fee of \$150 for any clubs that have not paid 2024-2025 dues
- Also Online applications open for clubs invited to submit for the Best in Federation Club Awards

### October 2024

- 3 Founders Day
- 8 Official notifications sent to club officers for 2024 proposed amendments to SIA Bylaws ballot
- 10 Electronic ballot opens for 2024 proposed amendments to SIA Bylaws; official ballot link sent to club email address
- 29-30 SIA Board of Directors meeting (virtual)
- 28 Official notifications sent to club officers for federation board elections in regions electing this cycle
- 30 Electronic ballot opens for federation board elections; official ballot link sent to club email address
- 31 Copy of your region's year-end financial statements and current year budget due to SIA Chief Financial Officer, [KimberlyG@soroptimist.org](mailto:KimberlyG@soroptimist.org)

### November 2024

- 1 Charter forfeiture if 2024-2025 dues not paid
- 13 Governors and governors-elect meeting (virtual)
- 15 *Live Your Dream Awards*® application deadline for applicants/online application closes for applicants in U.S. and Canada
- 15 U.S. Clubs/Regions: Form 990 due to IRS no later than this date (Clubs with July 1-June 30 fiscal year)

28-29 Headquarters office closed (Thanksgiving Holiday in U.S.)

Also This month, governors contact their official visitor to acknowledge their region conference assignment

## December 2024

3 Giving Tuesday

11 Electronic ballot on 2024 Proposed Amendments to SIA Bylaws closes at 11:59 p.m. (EST)

10 Human Rights Day: Soroptimist International Foundation Day Appeal

24-25 Headquarters office closed (Christmas)

31 Headquarters office closed (New Year's Eve)

Also This month, Best in Federation Club & Region Awards winners announced

## January 2025

1-31 Soroptimist Stargazer Month

1 Headquarters office closed (New Year's Day)

2 Electronic ballot closes at 11:59 p.m. (EST) for federation board members in regions electing this cycle

16 Any regions that will be amending bylaws must have their proposed amendments reviewed by SIA headquarters PRIOR to sending in the call to conference (SIA Procedure F.1.) Send proposed amendments to [lisa@soroptimist.org](mailto:lisa@soroptimist.org)

20 Headquarters office closed (Martin Luther King Jr.'s Day)

Also This month, governors contact their official visitor to review expectations for region conference visit

## February 2025

1 *Live Your Dream Awards*® new club funding application due to headquarters

1 *Live Your Dream Awards*® club reports due (in regions with district judging) via online reporting form

3 Send a draft of 2025 region conference agenda content with name of the person who coordinates content for your region conferences to [eire@soroptimist.org](mailto:eire@soroptimist.org)

15 *Live Your Dream Awards*® club reports due to region via online reporting form

17 Headquarters office closed (President's Day in U.S.)

25-27 SIA Board of Directors meeting (virtual)

26 Official notifications sent to club officers for the 2025-2026 SIA President-elect ballot

28 Electronic ballot for 2025-2026 SIA President-elect opens; official ballot link sent to club email address

Also This month, communicate to club presidents and treasurers the importance of budgeting 10% for Club Giving

## March 2025

1-31 Walk for Women Campaign in honor of Women's History Month

1 Soroptimist Club Grants applications due

- 6 SIA Board Development meeting (virtual)
- 8 International Women’s Day
- 10 International Women’s Day Tea Party (virtual)
- 10 Call to Conference due to [Eire@Soroptimist.org](mailto:Eire@Soroptimist.org)
- 12 Governors and governors-elect meeting (virtual)
- 15 *Live Your Dream Awards*® region reporting due to headquarters via online reporting form

## April 2025

- 18 Renew region D&O insurance policy anytime between this date and May 18

## May 2025

- 1 Electronic ballot closes at 11:59 p.m. (EDT) for 2025-2026 SIA President-elect election
- 18 Region D&O insurance policy renewal date (U.S. regions only – note, coverage will lapse unless insurance premiums are paid and annual enrollment form from SIA website submitted)
- 26 Headquarters office closed (Memorial Day in U.S.)

## June 2025

- 10 On or about this date, 2025-2026 dues payment information will be sent from SIA Headquarters
- 10-12 SIA Board of Directors meeting (virtual)
- 15 Regions with conferences March-May, send the most up-to-date copy of your region bylaws and procedures/standing rules incorporating any changes made to [lisa@soroptimist.org](mailto:lisa@soroptimist.org)
- 19 Headquarters office closed (Juneteenth holiday in the U.S.)
- 24-25 Leadership Round Table (virtual)
- 28 Soroptimist Leadership Fellows Program (virtual)
- 30 Regions with conferences in June, send the most up-to-date copy of your region bylaws and procedures/standing rules incorporating any changes made to [lisa@soroptimist.org](mailto:lisa@soroptimist.org)
- 30 Big Goal Accelerator Project online reporting deadline
- 30 *Dream It, Be It*® online club reporting deadline
- 30 Club Giving and Founders Pennies contributions due at headquarters for inclusion in 2024-2025 recognition

## July 2025

- 1 2025-2026 dues, Form 200 – new officer information due at headquarters
- 4 Headquarters office closed (Independence Day holiday in U.S.)
- 22 SIA Board of Directors orientation (virtual)
- 23 SIA Board of Directors meeting (virtual)

Also Ongoing: copies of contracts over \$10,000 and management liability insurance policy, required by the regions, due to SIA Chief Financial Officer, [KimberlyG@soroptimist.org](mailto:KimberlyG@soroptimist.org)

## August 2025

- 1-31 Laurel Legacy Make a Will Month
- 1 *Live Your Dream Awards*® online application portal opens
- 1 Late fee of \$100 for any club that has not yet paid 2025-2026 dues
- 1 Solicitation letters to clubs for nominations for Federation Board (in regions electing this upcoming cycle)
- 15 Soroptimist Club Grant impact reports due via online reporting form
- 31 Official visitor request form due to headquarters
- 31 By this date, clubs will be invited to submit for the Best in Federation Club Awards (based on the Club Roadmap Metrics)