Turning Dreams Into Action Decision Tree

After completing the Working as One exercise, you created a list of things your club could stop, start or continue doing to invest more resources in the Dream Programs. These are your tactics - actions taken by your club to support our Big Goal. Now you can turn dreams into action with this decision tree, a step-by-step decision-making tool that can transform your tactics list into an action plan.

1. Easy Wins
   TACTICS
   In this box, list all tactics identified from the What’s Stopping Us? and Stop, Start and Continue Exercise.
   Review the list and divide the tactics between easy wins and tactics that need further discussion. Easy wins are tactics that you can do immediately with little work or investment. All other tactics will need further analysis.

   DISCUSS FURTHER
   List the tactics that merit further discussion because you need to understand and analyze further. They merit further discussion.

   In this box, list all tactics identified from the What’s Stopping Us? and Stop, Start and Continue Exercise.

2. Actions
   DISCUSS FURTHER
   Narrow down the tactics that need further discussion by measuring them against three criteria. For each tactic, ask:
   - **Necessary**: Is this action necessary for progress toward our Big Goal?
   - **Possible**: Does our club have the resources to take this action?
   - **Appropriate**: Is our club best positioned to take this action, or would it be more appropriate for the region, federation, or another organization?

   PROCEED
   List the tactics that are deemed necessary, possible, and appropriate to help Soroptimist achieve our Big Goal.

   EASY WIN
   List the tactics you can do with little work or investment – then do it!

   PAUSE
   List the tactics the club should set aside because they are not necessary, possible or appropriate.

3. Priorities
   PROCEED
   Prioritize the tactics that are necessary, possible, and appropriate to achieve our Big Goal. Review each tactic and assign it a priority.

   HIGH PRIORITY
   Move these tactics on to action planning.

   MIDDLE, LOW PRIORITY
   Keep these tactics to review next year to see if they have increased in priority.
Turning Dreams Into Action Decision Tree — Worksheet

Fill in this worksheet with your club’s tactics, taking each step as described in the instructions on page 1.

1. Easy Wins
   - TACTICS
   - DISCUSS FURTHER
   - EASY WIN

2. Actions
   - DISCUSS FURTHER
   - PROCEED
   - PAUSE

3. Priorities
   - PROCEED
   - HIGH PRIORITY
   - MIDDLE, LOW PRIORITY
## Turning Dreams into Actions - Action Plans

The next step is to turn the high priority tactics into action! Complete the worksheet below for each high priority tactic, including each step it will take to complete the tactic. For larger tactics, consider appointing a committee to complete the worksheet – and the work!

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>What tactics made it to the “High Priority” list?</td>
<td>Who will carry out this tactic?</td>
<td>When will it be complete?</td>
<td>What resources are needed?</td>
<td>How will we measure if our work was successful?</td>
</tr>
</tbody>
</table>

... (Blank columns for tactics)